



PARENTS TEACHERS ASSOCIATION (PTA)
EUCHARISTIC HEART OF JESUS MODEL SCHOOL
KUBWA - ABUJA
P.O. BOX 127 ABUJA

23rd Sept. 2021

Our Ref: _____ *Your Ref:* _____ *Date:* _____

This is to inform all Parents and Guardians that there will be a Parents Teachers Association (P.T.A.) general meeting on **Saturday 25th September, 2021.**

Venue: School hall

Time: 9:00 a.m. prompt

Provisional Agenda

1. Opening Prayer
2. Consideration of provisional agenda
3. Chairman's Opening Remark
4. Minutes of the Previous Meeting
5. Adoption of minutes
6. Matters arising:
7. Administrator's report
8. 25th Anniversary of the School
9. A.O.B.
10. Chairman's Closing remark
11. Adjournment
12. Closing Prayer

Thanks

Dr. Ikani Patrick
Chairman